

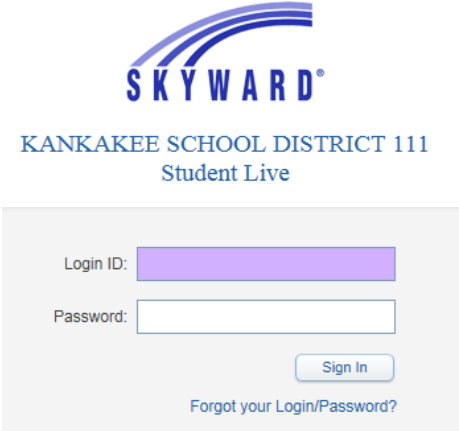



## Kankakee School District 111 – Kankakee, Illinois Skyward

<p>Go to the <b>District 111</b> website:</p>	<p><a href="http://www.ksd111.org/">http://www.ksd111.org/</a></p>
<p>On the top right of the page, you will see six icons.</p> <p>Click on the <b>Skyward Family Access</b> icon:</p>	 
<p>Log into your account with your user name and password.</p>	
	
<p>When you first log in, you will see the Registration link in the center of the page. Please click on the link.</p>	

# Kankakee School District 111 – Kankakee, Illinois Skyward

You will then see the **District 111** message in the center of the page.

Registration: 2017-2018 School Year  
2017-2018)

**District Message**

Kankakee School District 111 is pleased to offer the school community the opportunity to register for the 2017-2018 school year online using *Skyward Family Access*.

You will need to complete each of the steps located on the right side of the screen. If unable to complete the process in one sitting, please click on the **CLOSE AND FINISH LATER** button so your changes will be saved. You can then continue the registration process the next time you log in to **Family Access**.

**HELP?**

If you need assistance with the registration process can be found by clicking on the following link:

\*\*\*\*PLEASE NOTE\*\*\*\* The deadline for online registration is: **Wednesday, August 2 by 11:59 p.m.** If you do not complete your registration online, you will need to come in person to registration on **Thursday, August 3 2017, from 7:00 a.m. until 7:00 p.m.**

Registration will be held at:

Hilton Garden Inn  
455 Riverstone Pkwy  
Kankakee, IL 60901

Registraziones en-linea se puede ver en espanol seleccionando el enlace a My Account y despues seleccionar el Traductor Google en el Acceso Familiar

Registration: 2017-2018 School Year  
2017-2018)

**Step 1a. Verify Student Information: Student Information (Required)** Undo

The **Student Verification** process will ask you to verify your **Student Information**. Some of the fields you can not change and other fields that will allow you to edit the information.

Please correct all information in your students record so we have the most up-to-date information. If you have changed your home address, you may be required to bring in **Proof of Residency** to your child's school.

**General Information**

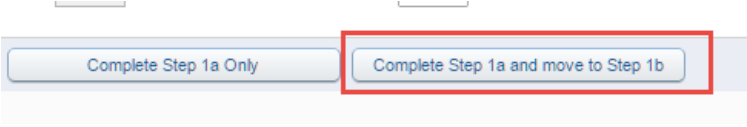

First:  Middle:   
Last:  Suffix:   
Birthday:  Gender: **Male**   
Other Name:  Race:   
Language: **English**  
Native Language: **English**  
 Military Connected **?**  
Home Phone:   Ext:   
Cell   Ext:   
School Email:  @ksd111.org  
Birth County: **kankakee**  
Birth State: **IL - ILLINOIS**

**District Message**

1. Verify Student Information
- a. Student Information**
- b. Family Address
- c. Family Information
- d. Emergency Information
- e. Emergency Contacts
- f. Health Information
2. Photograph or Videotape of Student
3. Student Insurance
4. Student Computer Network Use Agreement
5. Custom Form
6. Asthma Form
7. Food Substitution
8. Informational Resources
9. Make a Fee Payment
10. Complete Registration: 2017-2018 School Year

You will begin the process by clicking on **Step 1a** on the right side of the page.

## Kankakee School District 111 – Kankakee, Illinois Skyward

<p>As you go through the steps, be sure to click the <b>Complete Step XX</b> button at the bottom of the screen.</p> <p>You will be taken to the next step.</p>	
<p>On the right side of the page, you will see a <b>Green</b> checkmark that identifies that you have completed the step.</p>	
<p>The next step is <b>Family Information</b>.</p>	

# Kankakee School District 111 – Kankakee, Illinois Skyward

The last part of Step 1e is the **Emergency Contacts** area.

Please be sure to update, change, and/or delete any of the contact information in this area.

Registration: 2017-2018 School Year  
2017-2018)

**Step 1e. Verify Student Information: Emergency Contacts (Required)** Undo

The **Student Verification** process will ask you to verify your **Student Information**. Some of the fields you can not change and other fields that will allow you to edit the information.

Please correct all information in your students record so we have the most up-to-date information. If you have changed your home address, you may be required to bring in **Proof of Residency** to your child's school.

Change Emergency Contact Order

Contact Number:

First:

Middle:

Last:

Relationship:

Primary Phone:   Ext:

Ext:

Ext:

Pick Up:

Delete this Emergency Contact

Comment:

Complete **Step 1f – Health Information**

**Step 1f. Verify Student Information: Health Information (Required)** Undo

The **Student Verification** process will ask you to verify your **Student Information**. Some of the fields you can not change and other fields that will allow you to edit the information.

Please correct all information in your students record so we have the most up-to-date information. If you have changed your home address, you may be required to bring in **Proof of Residency** to your child's school.

Health Problems:

Allergy Notes:

Medication Notes:

Complete Step 1f Only Complete Step 1f and move to Step 2

Click the button that says: **Complete Step 1 and move to Step 2.**

# Kankakee School District 111 – Kankakee, Illinois Skyward

**Step 2. Photograph or Videotape of Student (Required)**

Please click on this link and then sign the form electronically to indicate that you have read and acknowledge the Photograph and Videotape Consent form.

[Print](#) [View Full Screen](#)



**Students  
Using a Photograph or Videotape of a Student**

Pictures of Unnamed Students

Students may occasionally appear in photographs and videotapes taken by school staff members, other authorized by the Building Principal. The school may use these pictures, without identifying the student, including the school yearbook, school newspaper, and school website. No consent or notice is needed to use pictures of unnamed students taken while they are at school or a school-related activity.

Pictures of Named Students

Many times, however, the school will want to identify a student in a school picture. School officials want to identify students who participate in a school activity or deserve special recognition.

In order for the school to publish a picture with a student identified by name, one of the student's parents must complete and sign this form. Please complete and sign this form to allow the school to publish and otherwise use photographs or videotapes of named students while he or she is enrolled in this school.

**I grant consent to Kankakee School District to identify a picture of my child or ward, while he or she attends, in any school sponsored material, publication, videotape, or website for the entire time my child or ward is enrolled in Kankakee School District. I may revoke this consent at any time by notifying the Building Principal.** Primary Guardian Name( electronic signature)

**I do not grant consent to Kankakee School District to identify a picture of my child or ward, while he or she attends, in any school sponsored material, publication, videotape, or website for the entire time my child or ward is enrolled in Kankakee School District. I may revoke this consent at any time by notifying the Building Principal.** Primary Guardian Name ( electronic signature)

[Complete Step 2 Only](#)

1. Verify Student Information  
✓ a. Student Information  
✓ b. Family Address  
✓ c. Family Information  
✓ d. Emergency Information  
✓ e. Emergency Contacts  
f. Health Information

**2. Photograph or Videotape of Student**

3. Student Insurance  
4. Student Computer Network Use Agreement  
5. Informational Resources  
6. Complete

[Previous Step](#) [Next Step](#)  
[Close and Finish Later](#)

**Step 2** is the **Using a Photograph or Videotape of a Student**. Please read the information in this section and fill out the required information before moving to the next step.

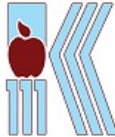
Click the button that says: **Complete Step 2 and move to Step 3**.

# Kankakee School District 111 – Kankakee, Illinois Skyward

### Step 3. Student Insurance (Optional)

Please select the provided link and then sign the page electronically to indicate that you have read and acknowledge the Student Insurance form.

I do not wish to fill out this optional form



**Kankakee School District 111  
Student Insurance Form  
Field Trip Waiver Form**

For the 2015-2016 school year we understand the District has purchased limited student accident insurance for each son/daughter:

We are aware that the said student accident insurance plan provides limited coverage for accidents involved through participating in school-sponsored activities, including football. We are also aware that, if limited, we the parent or legal guardian may still have financial responsibility for any and all injuries out of any such accident, either out of pocket or through any private medical and hospitalization covering such injuries to our child.

My permission is also granted for medical care and treatment if the need arises on a Field Trip, which will cover medical and/or hospital expenses if incurred. I understand that the school has accident insurance but such insurance is limited and may not be sufficient to cover the student's injuries. I understand that the school district will not be held liable for any accidents which may occur while on a field trip if it is proven in a court of law to be grossly negligent in its care, supervision, or to have willfully covered up an accident.

**We fully accept this responsibility.**

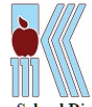
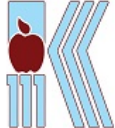
Primary Guardian Name (electronic signature) :

1. Verify Student Information
  - a. Student Information
  - b. Family Address
  - c. Family Information
  - d. Emergency Information
  - e. Emergency Contacts
  - f. Health Information
2. Photograph or Videotape of Student
- 3. Student Insurance**
4. Student Computer Network Use Agreement
5. Informational Resources
6. Complete

**Step 3** is the **Student Insurance** section. This is not required for you to accept and is optional. Please read through the information and fill out the necessary sections.

Click the button that says: **Complete Step 3 and move to Step 4.**

# Kankakee School District 111 – Kankakee, Illinois Skyward

<p><b>Step 4 is the Student Computer Network Use Agreement area.</b> You will need to enter your name and the date in order to acknowledge that you agree with the statement.</p> <p>Click the button that says: <b>Complete Step 4 and move to Step 5.</b></p>	<div style="border: 1px solid #ccc; padding: 5px;"> <p><b>Step 4. Student Computer Network Use Agreement (Required)</b></p> <p>Please click on the following link for the <i>Student Computer Network Use Agreement and Policy</i>. After you have read the policy, please click on the box to acknowledge that you have read the policy.</p> <p style="text-align: right;"><a href="#">View Full Screen</a></p> <div style="text-align: center;">  <p><b>Kankakee School District 111 Student Computer and Network Use Agreement</b></p> <p>Please reference the Student Computer and Network Use Agreement at the following link:</p> <p>English: Spanish:</p> <p>School District computer users are expected to act in a responsible, ethical, and legal manner, in accordance with the law and the United States. This Agreement does not attempt to state all required or prescribed behavior by users.</p> <p>The computers and network are provided for the purpose of education or research and will be used in accordance with the goals only, and they are to be used by authorized individuals only. Individuals using these systems are subject to monitoring by system or security personnel. Anyone using these systems expressly consents to such monitoring.</p> <p>It is possible for all users of the Internet, including your child, to access information that is intended for adults. Although steps to ensure that the Internet connection is used only for purposes consistent with the curriculum and that inappropriate information is filtered, the district or school cannot entirely prevent the availability of inappropriate information on the Internet.</p> <p>It is possible that a determined user may make use of computer resources for inappropriate purposes. Deliberate misuse of the Internet may result in disciplinary action as outlined in the <i>Computer and Network Use Policy</i>.</p> <p style="text-align: center;">_____ <b>and</b> _____</p> <p>Acknowledge that they have read the <i>Computer and Network Use Policy</i>, understand it, and agree to adhere to the conditions stated above and release from any liability the <b>Kankakee School District 111</b> and School Board Members.</p> <p>I understand that my child is expected to use good judgment and follow the guidelines of the <i>Computer and Network Use Policy</i> discussed with my child. Should my child breach the conditions of the <i>Computer and Network Use Policy</i>, my child may lose privileges on the <b>Kankakee School District 111</b> computer network and may be subject to appropriate legal action. The signature(s) at the end of this document is legally binding and indicates the party who understands the significance.</p> <p>Parent/Guardian Name: <input type="text"/> Date: <input type="text"/></p> <p><small>(Electronic Signature - Please type in your first and last name)</small></p> <p style="text-align: center;"> <input type="button" value="Complete Step 4 Only"/> <input type="button" value="Complete Step 4 and move to Step 5"/> </p> </div> </div>
<p><b>Step 5 is the Parent/Student Handbook.</b> You can find this on our website and at the links provided on the registration form.</p> <p>Click the button that says: <b>Complete Step 5 and move to Step 6.</b></p>	<div style="border: 1px solid #ccc; padding: 5px;"> <p><b>Step 5. Custom Form (Required)</b> <span style="float: right;">Completed 08/01/2017 9:26a</span></p> <p>Please click on the following link for the <i>Parents/Student Handbook</i>. You can select the English or Spanish version.</p> <p>After you have read the policy, please click on the box to acknowledge that you have the link and have read the Parent/Student Handbook.</p> <p style="text-align: right;"><a href="#">View Full Screen</a></p> <div style="text-align: center;">  <p><b>Kankakee School District Parent Handbook and Student Code of Conduct</b></p> <p>The Parent Handbook for Kankakee School District 111 is only a summary of the Board policies governing the district. For more information, please visit the District's website at <a href="http://www.ksd111.org">www.ksd111.org</a>.</p> <p>Please select the provided link to access the Parent/Student Handbook</p> <p style="text-align: center;"> <a href="#">Parent/Student Handbook - English - Please click here</a>  <a href="#">Manual para Padres/Estudiantes – Español – Haga clic aquí</a> </p> </div> </div>

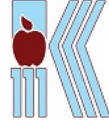
# Kankakee School District 111 – Kankakee, Illinois Skyward

**Step 6** is the Asthma form. If your student does not have Asthma, you do not need to complete this form.

Click the button that says:  
**Complete Step 6 and move to Step 7.**

**Step 6. Asthma Form (Required)**  
body>  
Please read the information for the **Student Asthma Form** After you have read the form, please sign the page electronically by entering your full name and date.

[Print](#) [View Full Screen](#)



**Kankakee School District**  
**Illinois Department of Public Health**  
**Asthma Action Plan**

1. Does your student have Asthma?  
(please click this box if you student does have Asthma)

2. If your student does have Asthma, please have your physician complete the required form by clicking on our website and return to Main Office at your students school. [Illinois Department of Public Health A](#)

3. Will your child require an Inhaler during the school year?  
(please click this box if yes)

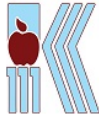
4. Will your child require any Nebulizer treatments during the school year?  
(please click this box if yes)

**Step 7** is the Food Substitution form. If your student does not required food substitutes, you do not need to fill this out.

Click the button that says:  
**Complete Step 7 and move to Step 8.**

**Step 7. Food Substitution (Required)**  
body>  
If your student requires special dietary needs, a medical statement may be required. Please print and have your physician fill out the **Physician Statement for Food Substitution** After you have taken the form to your physician, please return the form to the Main Office of your students school.

[Print](#) [View Full Screen](#)



**Kankakee School District**  
**Physician Statement for Food Substitution**

If your student requires food substitutions, please click this box:

If you clicked the box above, please print the following form and have your physician complete the information. This f  
Office in your students building.

[Physician Statement for Fodd Substitution](#)



# Kankakee School District 111 – Kankakee, Illinois Skyward

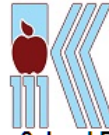
**Step 8** is the Informational Resources page. Please click on the English or Spanish version to see the letter from Dr. Walters. Once you have read the letter, please enter your name and date in the fields provided.

## Step 8. Informational Resources (Required)

Please click on the following link for the *Parents Right-to-Know*. You can select the English or Spanish version. After you have read the policy, please click on the box to acknowledge that you have read the letter.

[Print](#)

[View Full Screen](#)



**Kankakee School District 111  
Parents Right-to-Know**

The links below provide relevant information for the school community. Please select the English or Spanish Parents Right-to-Know letter. After you have viewed the letter, please type in your name and date in the fields provided.

[English Version](#)

[Spanish Version](#)

Click the button that says: **Complete Step 8 and move to Step 9.**

**Step 9** is the **Fee Payment** area. If you are not able to make a fee payment, close this window and complete **Step 9 and move to Step 10 (See below)**

## Step 9. Make a Fee Payment (Required)

Please click on the link titled **Make a Fee Payment** and follow the steps to pay your 2017-18 registration fees. If you have fees from previous years, they will also be displayed. If you are unable to pay your fees at this time, please close the screen and then complete the registration process. NOTE: You will need to click **Make a Fee Payment** button in order to unlock the next step buttons.

[Make a Fee Payment](#)

[Complete Step 9 Only](#)

[Complete Step 9 and move to Step 10](#)

[Make a Fee Payment](#)

[Complete Step 9 Only](#)

[Complete Step 9 and move to Step 10](#)

**Kankakee School District 111 – Kankakee, Illinois  
Skyward**

**Registration: 2017-2018 School Year** Print

2017-2018)

**Step 10. Complete Registration: 2017-2018 School Year (Required)**  
By completing Registration: 2017-2018 School Year, you are confirming that the Steps below have been finished. Are you sure you want to complete Registration: 2017-2018 School Year for \_\_\_\_\_ ?

**Review Registration: 2017-2018 School Year Steps**

Step 1) <b>Verify Student Information</b>	Completed 08/01/2017 9:25am
<i>No Requested Changes exist for Step 1.</i>	
Step 2) <b>Photograph or Videotape of Student</b>	Completed 08/01/2017 9:25am
Step 3) <b>Student Insurance</b>	Completed 08/01/2017 9:26am
Step 4) <b>Student Computer Network Use Agreement</b>	Completed 08/01/2017 9:26am
Step 5) <b>Custom Form</b>	Completed 08/01/2017 9:26am
Step 6) <b>Asthma Form</b>	Completed 08/01/2017 9:26am
Step 7) <b>Food Substitution</b>	Completed 08/01/2017 9:26am
Step 8) <b>Informational Resources</b>	Completed 08/01/2017 9:27am
Step 9) <b>Make a Fee Payment</b>	Completed 08/01/2017 9:27am

Guardian Name: \_\_\_\_\_ Guardian Address: \_\_\_\_\_

**Submit Registration: 2017-2018  
School Year**

You will see a screen that shows that you have completed each of the steps.

Click the button that says: **Submit Registration for the 2017-2018 School Year**

**Congratulations!** You are done. Thank you for completing this process.